



D'Eyncourt Primary School

Mullett Road,

Wolverhampton

WV11 1DD

Telephone: 01902 558778

Email: office@deyncourtprimary.com

Headteacher: Mrs D Darby

Executive Headteacher: Mrs H Vernon

10th July 2020

Dear Parents and Carers,

Academic Year 2020-2021

On Wednesday 2nd September we will welcome back year 3 and 4 children.

On Thursday 3rd September we will welcome back years 1,2,5 and 6.

Following on from that, the week commencing 7th September, we will open to our reception children. We have sent a separate email/letter to all reception parents detailing our induction period. Please contact our school office if you have not received a copy of this letter.

Below are my intentions of how our school will operate from September 2020

General operation:

- Children will be in their class bubbles of 30 children- this means children will only mix with the children in their class. **(New teacher/ classroom information for September was emailed out with your child's end of year report)**
- Children must wear school uniform everyday this includes ties.
- Some of our staff will be required to work across different classes.
- Home reading books for all children will be given out from 14th September.
- We have a 'Recovery' Curriculum in place for September. This will focus on closing gaps in children's learning and supporting their emotional wellbeing. During the first few weeks, staff will be focusing heavily on Reading, Writing and Maths. This is to establish gaps that will need to be addressed.
- The corridors have been marked out with arrows to show which way the children should be walking along with 1m distance labels. All children will be expected to follow these markers.
- We have sourced PPE (following the COVID-19 guidance for educational setting) which is for use only for staff protection e.g. if a child vomit or feels unwell.
- If we feel your child is displaying COVID-19 symptoms, you will be asked to collect your child. We will ask you to take your child to be tested and inform school of the result. **It is vital that we have up to date contact details. Please ensure the office has these.**
- Children will have a 30-minute dinner break to reduce the risk of child coming into contact with other children from different classrooms. Children will have allocated time outside throughout the day, this will be staggered and children will have specific zones to play in.
- We will be operating a cash-less system in school. This means **we will not accept any cash** in school. Parents will need to use our online system of Sims Pay. If you would like this setting up, please email our school office.
- Unfortunately, we are **unable to operate any afterschool clubs** for **at least** the first half term. As children are in class bubbles of 30, we are unable to have children from different classes altogether in clubs. This includes our D'Eyncourt Care Club. We **will not be operating a breakfast or afterschool club** in September due to building work. We have an estimated completion date of 19th October 2020. Once our new building is up and running, we will continue this service.
- On PE days we will ask the children to come to school in PE kits.



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Drop off and pick up:

- Children will arrive to school in a morning and be picked up in the evening at specified times. This is to minimise the numbers of people on the site at any one time - these times **must** be adhered too.
- We will be operating a one- way system with the entry being the KS1 gate and exit being the KS2 gate. Children will need to be dropped off outside the classroom door. **Our back gate will not be open** due to health and safety reasons.
- Each classroom will be clearly labelled so that you know where to go. A member of SLT will be on the KS1 gate to direct you to the correct class.
- We ask that you drop your child off at the classroom and follow the markings to leave the school site. Please do not hang around the gates for any reason.
- At the end of the day, collection times have been allocated, parents will need to again follow the social distancing rules. You will need to collect from the same classroom you dropped your child off at the start of the day.
- Parents will only be able to enter the building if they have made an appointment. If you would like to discuss an issue/concern with a member of staff, please contact school via email or telephone.
- This will continue to be our procedure for arriving and leaving school regardless of weather conditions.
- **Siblings will be able to be dropped off and collected at the same time.**

Timings

In order to follow the DfE guidance, we have as a **temporary measure** put in place staggered start and end times. This is to minimise the numbers of people on the site at any one time - these times **must** be adhered to

Year group	Start of the day	Lunchtime	End of the day
Reception	From 21.9.20 8.50am	From 21.9.20 12.00pm-12.30pm	From 21.9.20 2.50pm
Year 1	From 3 rd September- 8.45am	12.00pm-12.30pm	From 3 rd September- 2.45pm
Year 2	From 3 rd September- 8.45am	12.00pm-12.30pm	From 3 rd September- 2.45pm
Year 3	From 2 nd September- 8.55am	12.30pm-1.00pm	From 2 nd September- 2.55pm
Year 4	From 2 nd September- 8.55am	12.30pm-1.00pm	From 2 nd September- 2.55pm
Year 5	From 3 rd September- 9.00am	12.30pm-1.00pm	From 3 rd September- 3.00pm
Year 6	From 3 rd September- 9.00am	12.30pm-1.00pm	From 3 rd September- 3.00pm

Shortening the school day **will not impact** on learning time as we have changed our dinner time from 1 hour to 30 minutes. This is a temporary measure and will allow us to successfully keep children in class bubbles throughout the dinner time period. The amount of learning will remain the same. On some days it will be longer as we are currently unable to hold whole school assemblies.



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Break times and lunch times.

- The children will eat their lunch in their classrooms.
- Lunch times and break times will be staggered so that classes of children do not mix with any other classes.
- For those parents who would like to pay for a school 'grab and go' bag, this must be done via Sims Pay. School meals must be paid for on a weekly basis.
- Children who are FSM/universal FSM (infants) will be provided with a 'grab and go' bag from our kitchen.
- For the first few weeks our kitchen will operate a 'grab and go' style lunch that will be delivered to the classroom. Children will get a choice of a vegetarian option or a non- vegetarian option.
- Parents will be able to provide a packed lunch if children require it.
- Children will have allocated zones at playtime and lunchtime.

In the classroom:

- The children will remain in their allotted classrooms for the duration of the day.
- The children will need to share toilets with other classes therefore we will be reminding children to wash their hands regularly.
- The children will sit at desks with other children and will all be facing the same direction (not EYFS)

Cleaning

- Children will need to wash hands/use hand sanitizer on arrival. They will be encouraged to wash their hands before any food consumption. Children will need to wash hands/use hand sanitizer when leaving the classroom at the end of the school day.
- Each classroom will be cleaned by our cleaners before the start of the next session.
- Our toilets will be cleaned twice a day.

All these precautions have been put in place to stop the spread of the virus and to ensure that we all take as much care as possible in ensuring that classes of children do not come into contact with other classes. The safety of our children, staff and community remains paramount in our decision making.

In September our school will be the vibrant, exciting and happy place it always is and we look forward to welcoming you all back.

Thank you for your continued support during these unprecedented times.

Yours sincerely,

D Darby

Mrs D Darby

Headteacher



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